

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Official
Business Session Minutes
Tuesday, October 3, 2017 - 2:00 PM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

I. Call To Order, Invocation, Pledge to Flag**II. Opening Remarks by Chairman****III. Approval of Agenda**

{Action: Approve Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes:

- **Executive Session:** September 26, 2017
- **Public Hearing:** September 26, 2017
{Action: Approve Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements:

- **Proclamation:** Adopt a Shelter Pet Month, October 2017
- **Proclamation:** National 4-H Week, October 1-7, 2017
- **Proclamation:** Commending the Organizers of the Elisha Winn Fair & the Fort Daniel Frontier Faire
- **Proclamation:** Celebrating Gwinnett Legal Aid's Friday at the Festival, October 20, 2017

VI. Consent Agenda

A. New Business

I. Commissioners

2017-5238 Approval of appointment to the Board of Tax Assessors. Term expires September 24, 2023. Incumbent - Norman Nash. District 4/Heard - **Appoint Norman Nash {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-5284 Approval/authorization for the Chairman to execute a Resolution accepting the resignation of Theresa A. Cox as a County representative on the Gwinnett County Indigent Defense Governing Committee and appointing Stuart Morelli and Russell Royal as the Board of Commissioners' representatives on the Gwinnett County Indigent Defense Governing Committee. Stuart Morelli's term shall expire on June 30, 2018, and Russell Royal's term shall expire on May 31, 2020. Subject to approval as to form by the Law Department. **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2. Multiple Departments

2017-5202 Approval to renew BL085-14, inspection and testing of fire sprinkler systems at various Gwinnett County buildings on an annual contract (November 20, 2017 through November 19, 2018), Departments of Community Services, Sheriff, Support Services, and Water Resources, with Alliance Fire Protection Services, Inc., base bid \$185,000.00. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

3. Community Services/Tina Fleming

2017-5211 Award BL072-17, construction of the Gwinnett Environmental & Heritage Center Plaza, to low bidder, Bayne Development Group, LLC, amount not to exceed \$574,400.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2014 SPLOST Program. District I/Brooks (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5210 Approval to renew OS032-15, purchase of Pulsar chlorine for County swimming pools on an annual contract (January 01, 2018 through December 31, 2018), with Aquatic Consulting & Equipment, Inc., base amount \$110,000.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5195 Approval/authorization for the Chairman to sign a Youth Athletic Association Agreement with North Gwinnett Basketball Association, a nonprofit Youth Athletic Association. This Agreement is also subject to the terms and conditions contained in the most current Gwinnett County Athletic Association Manual and any facility permit issued per season by the County in conjunction with this Agreement. District I/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. District Attorney/Daniel Porter

2017-5201 Approval/authorization to apply for and accept, if awarded, grant funding for the High Intensity Drug Trafficking Areas (HIDTA) program administered by the Office of National Drug Control Policy (ONDCP) up to the amount of \$5,370,652.00. This funding will be used to support all initiatives, award recipients and resource recipients of the HIDTA Atlanta-Carolinas 3A funding as determined by the Atlanta-Carolinas HIDTA Executive Board. Approval to add two full-time positions to the Department of Financial Services to manage the grant as well as the contracting, procurement and fiduciary requirements necessary to support the Atlanta-Carolinas HIDTA Executive Board. Approval/authorization for the Chairman or designee to execute grant documents and any other necessary documents, subject to approval as to form by the Law Department. This grant is 100% funded by ONDCP. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

5. Financial Services/Maria Woods

2017-5189 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessor's and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$14,874,180.00, a decrease in assessed value of \$803,600.00 for a net increase of \$14,070,580.00 for tax years 2012 thru 2017. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5209 Approval of the August 31, 2017 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

6. Fire Services/Casey Snyder

2017-5206 Approval to renew BL056-15, purchase of medical supplies on an annual contract (November 04, 2017 through November 03, 2018), per the attached recommendation letter, base bid \$350,000.00 (negotiated cost savings of approximately \$1,667.00). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

7. Human Resources/Scott Fuller

2017-5207 Award RP009-17, wellness program on an annual contract (January 01, 2018 through December 31, 2018), to the highest scoring firm, Asset Health, Inc., base amount \$611,281.91 (negotiated cost savings of approximately \$16,435.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5208 Approval to renew RP007-16, retiree Medicare Advantage Plan on an annual contract (January 01, 2018 through December 31, 2018), with Aetna Life Insurance Company, base amount \$3,469,689.84. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5219 Approval to renew RP019-14, provision of medical & pharmacy benefit administration on an annual contract (January 01, 2018 through December 31, 2018), with Aetna Life Insurance Company, base amount \$44,248,332.48. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

7. Human Resources/Scott Fuller

2017-5220 Approval of Change Order No. 2 (October 03, 2017 through December 31, 2017) and renewal of RP020-14, provision of an onsite health and wellness center on an annual contract (January 01, 2018 through December 31, 2018), with Healthstat, Inc., base amount \$1,232,670.10. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5222 Approval to renew RP006-16, HMO program on an annual contract (January 01, 2018 through December 31, 2018), with Kaiser Foundation Health Plan of Georgia, Inc., base amount \$27,996,972.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

8. Information Technology Services/Abe Kani

2017-5216 Award BL065-17, purchase of Liferay DXP Enterprise subscription and support on an annual contract (October 04, 2017 through October 03, 2018), to overall low bidder, Emergent, LLC, base bid \$160,824.54. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

9. Support Services/Angelia Parham

2017-5215 Approval to declare the August 2017 surplus list of vehicles and equipment as surplus/salvage to be disposed of in accordance with Gwinnett County Code of Ordinances (Chapter 2, Article VII, Division 7 § 2-607 - Disposition of Personal Property). The means of disposal could include, but is not limited to, internet auction, public auction, third party auction company, and sealed bid. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

10. Transportation/Alan Chapman

2017-5167 Approval/authorization to apply for and accept, if awarded, a Local Maintenance and Improvement Grant (LMIG) of \$1,000,000.00 from the Georgia Department of Transportation for the SR20/Buford Drive (South Lee Street to Buford Hwy) project. Approval/authorization for the Chairman or Designee to execute any and all related documents. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5168 Approval/authorization for the Chairman to execute an Intergovernmental Agreement with the City of Buford to establish funding for the SR20/Buford Drive (South Lee Street to Buford Hwy) and the Thompson Mill Road at SR13/Buford Highway projects. The City of Buford will contribute \$58,642.00 to the SR20/Buford Drive project and \$390,794.00 to the Thompson Mill Road project. The County will contribute \$1,916,017.00 as matching funds to these two projects. Both projects are County managed. Subject to approval as to form by the Law Department. These projects will be funded by various SPLOST programs, the City of Buford and the State of Georgia. District 1/Brooks and District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

10. Transportation/Alan Chapman

2017-5204 Award BL062-17, Buford Drive/SR 20 (South Lee Street-Buford Highway) widening project and Old Suwanee Road (South of US 23/SR 13/Buford Highway-Chatham Road) pedestrian improvement project, to low bidder, C.W. Matthews Contracting Co., Inc., amount not to exceed \$5,541,447.63. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 55% by the various SPLOST Programs, 26% by the Georgia Department of Transportation and 19% by the City of Buford. District 1/Brooks and District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5227 Award OS023-17, provision of maintenance agreement for the Gwinnett County Transit fare revenue system (October 01, 2017 through September 30, 2018), to Cubic Transportation Systems, Inc., amount not to exceed \$173,282.00. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5214 Approval of Change Order No. 1 to OS026-16, purchase of Information Technology Systems (ITS) equipment for five (5) new buses, with Gillig, LLC through utilization of the Heavy Duty Transit Bus Construction Consortium, a competitively procured agreement, increasing the contract amount by \$108,318.00. The contract amount is adjusted from \$2,308,205.00 to \$2,416,523.00. This contract is funded 80% by the Federal Transit Administration (FTA) with a 20% local match. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

10. Transportation/Alan Chapman

2017-5261 Approval to declare as surplus two traffic signal poles and four traffic signal mast arms and sale to the City of Cumming, Georgia. The salvage value for these items is \$10,000.00. Approval/authorization for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-5217 Approval/authorization for the Chairman to execute an Intergovernmental Agreement with the City of Lilburn regarding jointly funded 2017 SPLOST pedestrian and sidewalk improvements. The City will manage this project. The County will reimburse the City for 81% of total project cost up to a maximum County contribution of \$870,750.00. Approval/authorization for the Chairman to execute any and all related documents. Subject to approval as to form by Law Department. District 2/Howard (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-5218 Approval/authorization for the Chairman to execute an Intergovernmental Agreement with the City of Lilburn regarding the jointly funded 2017 SPLOST project for the preliminary engineering phase of the widening of Killian Hill Road from Arcado Road to Church Street. The County will manage this project. The City will reimburse the County in the amount of \$124,145.00, 19% of the total project costs. The total County contribution under this agreement is \$529,250.00. Approval/authorization for the Chairman to execute any and all related documents. Subject to approval as to form by Law Department. District 2/Howard (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

II. Water Resources/Ron Seibenhener

2017-5203 Approval to renew BL065-15, restoration of utility repairs on an annual contract (October 07, 2017 through October 06, 2018), with DAF Concrete, Inc., base bid \$1,500,000.00. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2017-5001 Approval Formerly 20170072, of appointment to the Gwinnett Transit System Advisory Board, Incumbent Jon Richards. Term expires December 31, 2020. District 3/Hunter - Appoint Mark Tapp {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5002 Approval Formerly 20170087, of appointments to the Development Advisory Committee, Planning & Development Recommendations: Mark Richardson, Home Builder Representative; Jennifer DeWeese, Office Developer Representative; Jeff Tullis, Planning Commission Representative; Taylor Anderson, Registered Engineer Representative; Terri Rosamond, Utilities Coordinating Committee Representative; James Touchton, Council for Quality Growth Representative. Terms expire December 31, 2018. (Tabled on 10/03/2017) (Tabled to 01/02/2018) {Action: Tabled Motion: Nash Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-5007 Approval Formerly 20170715, to fill the unexpired term of Carolyn Penniman from the Gwinnett Animal Advisory Council. Term expires December 31, 2018. District 2/Howard (Tabled on 10/03/2017) (Tabled to 11/07/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

2. Planning & Development/Kathy S. Holland

2017-5025 RZR2017-00010, Formerly 20170532 Applicant: Justin Brady, Owner: Justin Brady, Rezoning of Tax Parcel Nos. R5089 006, 016, 018, 020, 070, and 072, R-100 to TND; Traditional Neighborhood Development (Buffer Reduction), 1200-1300 Blocks of Lakeview Road, 27.65 Acres. District 3/Hunter[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions] {Action: Approved with Change Motion: Hunter Second: Brooks Vote: 4-1; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-No}

2017-5035 RZR2017-00013, Formerly 20170700 Applicant: Comfort Homes of Georgia, LLC, Owner: Mary Frances Capehart, Rezoning of Tax Parcel No. R7180 016, RA-200 to R-100; Single-Family Subdivision, 3200 Block of Camp Branch Road and 3200 Block of Camp Branch Circle, 13.14 Acres. District 4/Heard[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions] {Action: Approved with Change Motion: Heard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Law Department/William J. Linkous III

2017-5121 Approval/authorization for U. S. Highway 29/State Route 8 Sidewalks (Jimmy Carter Boulevard to Mimosa Drive) for Declaration of Taking condemnation proceedings regarding the property of Li Yu and Yajuan Wang, as joint tenants with rights of survivorship, 534.68 square feet of Permanent Easement for Construction and Maintenance of Slopes and 1,112.78 square feet of 24-Month Temporary Driveway Easement for Tax Map No. R6139A019, Parcel No. 34, Zoning R-75, amount \$1,100.00. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST Program. District 2/Howard (Tabled on 10/03/2017) (Tabled to 10/17/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

2. Planning & Development/Kathy S. Holland

2017-5178 Approval of Waiver of Time Lapse Requirement for Zoning. The applicant, 4RNJ2, LLC, requests waiver of the 12 month time lapse requirement for zoning. The prior case, RZR2017-00006, was approved for R-60 (Single Family Residence District) by the Board of Commissioners in April, 2017. The applicant is seeking November, 2017 hearing dates for a proposed rezoning (RZR2017-00023) from R-60 (Single Family Residence District) to TND (Traditional Neighborhood Development). The property is located in the 5800 block of Williams Road. District 2/Howard (Tabled on 10/03/2017) (Tabled to 10/17/2017) (Public hearing was not held) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Support Services/Angelia Parham

2017-5173 Approval/authorization of Change Order No. 3 and Final to BL087-15, Construction of a New Medical Examiner's Office and Morgue Building, with McKnight Construction Company, Inc., increasing the contract by \$6,852.57. The contract amount is adjusted from \$5,892,870.53 to \$5,899,723.10. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Nash Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IX. Comments from Audience

X. Adjournment

{Action: Adjourn Motion: Heard Second: Brooks Vote: 4-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Out of Room; Heard-Yes}